

SUMMARY OF MINUTES
Aviation Advisory Board Meeting
May 19, 2016

I. Call to Order

With a quorum of the Board Members present, Chairman Michael Ward called the meeting of the Aviation Advisory Board to order at 4:04 p.m., Thursday, May 19, 2016, at Fort Worth Meacham Airport, 3951 Lincoln Avenue, Fort Worth, Texas 76106.

BOARD MEMBER	DISTRICT	PRESENT/ ABSENT
Michael Ward, Chairman	7	P
Erik Brown, Vice Chairman	6	P
Jeff Law	1	P
Tom Bainter	2	A
William Lawson	3	P
Alex Jimenez	4	A
Michael Dean	5	P
Ericka Calton	8	P
Edward Lasater	9	P
CITY STAFF		
Bill Welstead, Aviation Director		
Jeff Kloska, Assistant Aviation Director		
Christian Childs, Alliance Airport Manager		
Paige Mebane, Assistant City Attorney		
Aya Ealy, Senior Management Analyst		
Joe Hammond, Meacham Airport Supervisor		
Kevin Luke, Airport Operations Officer		
Rachel Vogt, Airport Operations Officer		
Will Hickman, Airport Operations Officer		
Diana Lama, Acting Board Liaison		

II. Consideration of the Minutes for the April 21, 2016 regular meeting

Motion: Jeff Law **Second:** Edward Lasater **Unanimously Approved**

III. Action Items

0501

Recommend that the City Council Authorize Use of Revenue Derived from Mineral Leases on Airport Property in an Amount up to \$1,800,000.00 for Phase Two of the Meacham Airport Landside Improvements Project at Fort Worth Meacham International Airport. (COUNCIL DISTRICT 2) Jeff Kloska
Bill Welstead stated the Gas Well funded Capital Improvement Projects are shifting to "Pay as you Go" operated funded CIP.

Motion: Michael Dean **Second:** Erik Brown **Unanimously Approved**

IV. Items for Discussion

- | | |
|---|-------------|
| 1) Municipal Airports Fund Fiscal Year 2017 Proposed Budget | Aya Ealy |
| 2) Meacham International Airport Part 139 Audit Report | Jeff Kloska |
| 3) Second Quarter Reports | Jeff Kloska |

V. Announcements

- | | |
|---|-------------|
| 1) Employee Recognition of Years of Service – Kevin Luke 5 years of service | |
| 2) Introduction of new Airport Operations Officer, Rachel Vogt | Jeff Kloska |

VI. Staff Reports

Meacham Airport – Jeff Kloska

- Joe Hammond has been promoted to Meacham Operations Manager

Spinks Airport – Bill Welstead

- In negotiations with TxDot on Access Road Project
- Hanger construction is going well

Alliance Airport – Christian Childs

- Runway extension is going well
- Tours will be scheduled for the advisory board to visit Alliance Airport; within next 2 weeks
- Capital projects coming up – temporary taxiway fog seal for asphalt surfaces
- Airshow is scheduled for October 15, 16

VII. Citizen Presentations

No Citizen Presentations


VIII. Request for Future Agenda Items

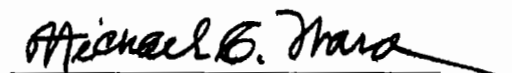
No Future Agenda Items

IX. Adjournment

With no further presentations or discussions, Chairman Ward adjourned the regular meeting of the Aviation Advisory Board Meeting at 4:54 p.m., Thursday, May 19, 2016.

Minutes Approved By:


William Welstead
Director of Aviation


Michael C. Ward
Chairman